

Student Application Procedure & Checklist

Families are responsible for ensuring that all steps in the application process are completed.

1. SCHOOL TOUR

Prospective parents/guardians will start the application process with a school tour with the Head of School. The school tour will include grade level classroom observations and a meeting with the Head of School. Parents/Guardians are asked not to bring children for the school tour. If children must attend, an abbreviated school tour will be conducted as classroom observations will not take place.

2. SUBMIT APPLICATION FORM, APPLICATION FEE & ASSESSMENT FEE

The application must be completed and signed by the parents/guardians, and students, in grades 5-12. Submit completed application forms and one-time, non-refundable \$100 application fee (application fee for new Ambleside families only) and \$50 assessment fee (cash, check, or venmo) to the Ambleside School office at 406 Post Oak Rd, Fredericksburg, Texas 78624.

3. STUDENT OBSERVATION DAY (Incoming 2nd - 12th grade students ONLY)

After your application has been turned in to the school office, an observation day will be scheduled. The observation is a "Day in the life of an Ambleside Student" and will run the length of the school day from 8:20 - 3:30. Students will observe with their current grade level.

4. STUDENT ASSESSMENT (Typically conducted during the observation day)

Each applicant is required to take an entrance assessment. The assessment will typically take place during the student observation day. If that is not possible, the assessment will be scheduled to take place after the student observation day. For students applying for K4 through 1st grade, an assessment will be scheduled by the school office.

5. REQUIRED READINGS

Parents/guardians *must* read the following (available at the school office, local library, or bookstore):

All Grades:

- For the Children's Sake*, by Susan Schaeffer Macaulay
- All school documents provided in the application folder (The Ambleside Guiding Principles, Charter, the Community Handbook, Etc.)

6. ACADEMIC RECORDS and REFERENCE REPORT

The following two forms, included in this student application, are to be completed, signed, and submitted by you to your child's current school:

- Consent for Release of Student Information-*used for all applicants* and,
- Teacher/Administrator Reference Report-*used only for students applying for 2nd -12th grade*

7. PARENT/GUARDIAN INTERVIEW WITH HEAD OF SCHOOL

A personal interview with the Head of School is required for parents/guardians. After steps 1-6 of the enrollment process has been completed, the school office will be in touch to schedule this interview.

8. DECISION AND ENROLLMENT

Following completion of the above, letters of acceptance or non-acceptance will be sent out. Application decisions are made based on a number of factors including family and school alignment on core values, space availability and optimal classroom mix. If a class is full, parents/guardians will be given the opportunity for accepted students to be placed in a wait pool.